

Construction Superintendent

About the Job

JOB DESCRIPTION

Position title: Superintendent

Desired Project Experience: Industrial, Commercial, Hospitality, Self-Storage and Retail.

Reports to: Project Manager

Position summary: Direct and monitor the progress of construction activities while maintaining safety and schedule requirements.

Responsibilities:

- Assist in preconstruction activities on projects; scope development, scheduling and estimating.
- Orchestrate a plan from the beginning of construction to completion of the project, including accurately projecting construction activities for scheduling purposes.
- Interpret drawings, details of drawings, and specifications.
- Achieve objectives through direction of individuals, teams, and sub-contractors.
- Work with senior management, track job progress and job costs.
- Complete daily reports and daily safety inspections.
- Submit all documentation (RFI's, as-builts, pictures, etc.) as required.
- Direct, coordinate, and facilitate meetings for owners, subcontractors, architects, and local authorities.
- Manage all punch list items. Insure that all outstanding punch list items for a job are completed on time.
- Effectively use CSI format through the construction process.
- Identify potential sales opportunities and communicate the opportunities to senior management.
- Show positive and courteous verbal skills in all working environments.
- Provide general estimates for construction materials based on volume, areas, elevations, cubic areas, square foot areas, and framing materials.
- Perform other duties as assigned.

Qualifications:

- Ability to travel.
- High school diploma required. Bachelor's degree in Construction Management or related field preferred.
- Minimum ten years commercial construction superintendent.
- First Aid/CPR certification required.
- Must complete 30h OSHA training.
- Storm Water Management certification required.
- Fluency with Microsoft Project, Word, Excel, and other computer software packages.
- Ability to conceptualize the "big picture" from blueprints and construction drawings and translate that vision into a well-constructed facility.
- Ability to problem-solve in a fast-paced environment.